

WORKFORCE SERVICES

sdjobs.org

LEADERSHIP DEVELOPMENT SERVICES**NATIONAL CAREER READINESS CERTIFICATE YOUTH INCENTIVE AGREEMENT**

_____ can earn up to \$100 provided from DLR by completing the
 PARTICIPANT NAME
 following activities:

1. Take the WorkKeys Curriculum Placement Quiz by ____/____/_____. Discuss scores and potential occupations with DLR Staff on ____/____/_____ at ____:____ a.m./p.m. to earn \$25.
 - i. Establish Occupational Goal(s): _____
 CAREER INTERESTS
 - ii. Median Skill Level suggested for occupation: http://profiles.keytrain.com/profile_search/
 Workplace Documents: _____
 Applied Math: _____
 Graphic Literacy: _____
2. Based on individual scores, develop and complete a plan for score improvement. Upon completion of score improvement plan, earn \$25.
3. Take the WorkKeys Assessments and earn a National Career Readiness Certificate (NCRC) by ____/____/_____ to earn \$25.
 - i. Workplace Documents 3 4 5 6 7
 - ii. Applied Math 3 4 5 6 7
 - iii. Graphic Literacy 3 4 5 6 7
4. Compare WorkKeys Assessment score to WorkKeys Job Profiles Database median skill level, found at http://profiles.keytrain.com/profile_search/, for desired occupational to earn \$25.
 - A. Incentive payment is not earned until at least step three, NCRC has been completed.
 This payment may be a combination of steps:
 - ☐ 1, 3, and 4 for \$75
 - ☐ 1-3 for \$75
 - ☐ 2 and 3 for \$50
 - ☐ 3 for \$25, as appropriate
 - ☐ 1-4 for \$100

By signing this agreement both parties agree to the statements listed in the above text.
 Incentive Agreement is valid for one calendar year from date of participant signature.

 DLR REPRESENTATIVE DATE

 PARTICIPANT DATE

CHECKLIST:

- ☐ Upload to Obligation Voucher: Signed incentive form.
- ☐ Completion of this incentive warrants a 402 – Leadership Development Service.